

## Guidance for applications for licences to use routing numbers for number portability

### 1. Introduction

The Swedish Post and Telecom Authority (PTS) may, in accordance with Chapter 3, Section 15 of the Electronic Communications Act (LEK) (2003:389), together with Section 16 of the Electronic Communications Ordinance (2003:396), determine numbering plans and issue regulations concerning the plans and their use. On the basis of this, together with the PTS regulations, PTSFS 2006:6, a decision on the use of routing numbers for number portability may be made in accordance with the Swedish standards SS 63 63 90 “Number portability in Sweden - Network solutions for service provider portability for fixed public telecommunications services” and SS 63 63 92 “Number Portability in Sweden - Network solutions for Service Provider Portability for public digital mobile telephony services”.

In accordance with Chapter 3, Section 19, LEK, numbers from a national plan may only be used after the grant of a licence. PTS is the authority appointed by the Government to consider matters regarding licences to use numbers (see Section 10, Electronic Communications Ordinance). In accordance with Chapter 3, Section 21, LEK, the licence may also be combined with conditions. The conditions are shown in each individual decision for a numbering licence.

The routing number is used to enable routing to the correct recipient operator’s public communications network at calls to ported telephone numbers.

License for the use of the routing number are assigned to the following two types of public communications networks:

- **Fixed networks** - communications networks primarily intended for *fixed electronic communications services*
- **Mobile networks** - communications networks primarily intended for *mobile electronic communications services*

The capacity covered by the plan is limited, so that efficient utilisation of resources is a precondition to ensure availability of routing numbers.

License for the use of a routing number for number portability is given after application by an operator who provides fixed or mobile electronic communications services. An operator can be assigned one or several routing numbers.

Licences for the use of routing numbers are taken from the relevant plan for routing numbers for number portability applicable at the time of the decision. A

decision for a licence to use routing number can be made at the earliest 6 months before it is to be put into use. Those who apply for a licence for the use of capacity must provide or intend to provide public electronic communications services or a public electronic communications network in Sweden.

## **2. Charges**

PTS is, in accordance with Chapter 8, Section 17, LEK, entitled to impose charges on a party who has a licence to use numbers. PTS will impose the following charges during 2015. These charges are based on the numbering licences that were held on 9 January 2015 in accordance with the Regulations PTSFS 2013:6. New charges will be decided in regulations for 2016.

The annual charges for a full year are:

<b>Numbers from technical plans</b>	10 000 SEK per number
Routing prefix with number portability, DNIC, MNC, ISPC, ERMES, IIN, CUG, (T)MNC and NSPCs	100 SEK per number for NSPC

## **3. Application for licence to use routing number for number portability**

A standard form is available from the PTS website: <http://www.pts.se/en-GB/Industry/Telephony/Numbering/Other-numbering-and-addressing-plans/>. The application shall be addressed to the Swedish Post and Telecom Authority (PTS), Network Security Department, Box 5398, SE-102 49 Stockholm. The standard form states what an application should normally contain. PTS may, if necessary, request supplementary information.

An application can also be made by using PTS e-service. To be able to use the e-service for application your company must be registered at PTS with a contact person (including a Swedish social security number). It also requires that the contact person can be identified by e-identification.

## **4. Information on the PTS website/e-service**

General information is available on PTS's website about various names, numbers and address plans in Sweden. The website also contains documentation about routing number licence holders. Updates are made when a new licence is granted. The regulations relating to licences for the use of capacity from technical plans, PTSFS 2006:6, are available on the website: [http://www.pts.se/upload/Documents/SE/PTSFS\\_2006\\_6\\_tekniska\\_planer.pdf](http://www.pts.se/upload/Documents/SE/PTSFS_2006_6_tekniska_planer.pdf). Information about technical plans can also be found by using PTS e-service, Search in numbering plans.

## **5. Application for a licence to transfer routing number**

A transfer application must be submitted to PTS if the number capacity is to be transferred to another party. A standard form for transfer is available on the website. The application must be signed by both parties. PTS will subsequently

consider whether consent to the transfer may be granted. It is prescribed that the annual charge for the licence must be paid in order for the application for consent to transfer to be considered. A transfer may not result in the party, following the transfer, acquiring 'surplus capacity' of number series.

For companies that change name but not company registration number, it is sufficient for the company to notify PTS of the change. If the company changes its company registration number, an application for transfer must be made.

Transfers that are not granted by PTS are invalid.

#### **6. Revocation of number capacity**

PTS conducts, when the need arises, supervision of how the number capacity is used and regarding compliance with the licence conditions, which means that operators will have to provide information about how their number capacity is utilised. The number capacity may, among other things, be revoked if it is not used or used in violation of regulations and decisions. Chapter 7 of LEK (2003:399) contains provisions regarding revocation.

#### **7. Secrecy**

If an applicant considers that certain information in the application documents contains details that are a business secret, which may harm the applicant if made public, this should be specifically stated by the applicant. It is desirable that these details are assembled in a separate appendix or are stated clearly in some other way. In the event that someone requests the release of documents, PTS will take into account these viewpoints when assessing secrecy.

#### **8. Processing of matters**

Matters concerning a licence to use number capacity should be determined within 21 calendar days after a complete application has been received by PTS. PTS's standard form indicates what an application should contain. PTS may, if necessary, request supplementary information.

#### **9. Summary rejection of applications**

Applications that transpire to be incomplete and where PTS has requested, but not received, supplementary information to be able to process the matter may be summarily rejected and no further action will be taken. This will be done unless the information requested has been received within the period prescribed by the order.

#### **10. Contact person at the Swedish Post and Telecom Authority**

In the event of any questions regarding processing of matters, contact:

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**11. Appeals**

Decisions on licences to use capacity from technical plans may be appealed against to the Stockholm County Administrative Court.